



Budget Report

Grantee Name: Richland County Project Number: 123-ADF
 Project Name: ABC Development Contract Number: ABC123
 Reporting Period: July 1 - September 30

Instructions: List all ADFP expenditures for this reporting period only. If no expenses have been incurred, please indicate such. Funds, up to 10%, can be moved within the approved line items without prior approval. Any amount above 10% will require prior approval of the Budget Manager. No new line items will be allowed without prior approval of the Project Administrator and the Budget Manager.

ADFP Funds Report

Expenditure Categories	Beginning Balance	ADFP Funds Spent	Current Balance
101 Site Development	8,000	5,000	3,000
102 Construction	15,000	5,000	10,000
103 Equipment			
104 Travel	3,000	1,000	2,000
105 Special Program Supplies	1,000	500	500
106 Consultant & Specialized Services	500	200	300
107 Personnel/Administrative			
108 Office Supplies	500	200	300
109 Printing & Binding	500	200	300
Total Expenditures		12,100	
Current Balance	28,500	12,100	16,400

Matching Funds Report

Instructions: Please list all matching funds received for this project during this reporting period. For personnel services provide the rate of pay and number of hours worked. Please attach supporting documentation such as time sheets, copies of checks, invoices, or other billing documents that verify expenses. (See www.ncadfp.org for more details on documentation.)

Source of Funding	Amount of Match	Cash (C) or In-Kind (IK)	Cost per unit and Number of units (if applicable)	Description of Expenditures	Notes
<i>Example:</i>					
<i>Richland County</i>	<i>\$ 700</i>	<i>IK</i>	<i>\$10/hr for 70 hours</i>	<i>administrative</i>	
<i>ABC Conservancy</i>	<i>\$ 2,000</i>	<i>C</i>	<i>N/A</i>	<i>survey</i>	

Grantee Finance Signature: _____ Date _____
 ADFP Signature: _____ Date _____