



### Budget Report

Grantee Name: Richland County Project Number: 123-ADF  
 Project Name: ABC Easement Contract Number: ABC123  
 Reporting Period: July 1 - September 30

Instructions: List all ADFP expenditures for this reporting period only. If no expenses have been incurred, please indicate such. Funds, up to 10%, can be moved within the approved line items without prior approval. Any amount above 10% will require prior approval of the Budget Manager. No new line items will be allowed without prior approval of the Project Administrator and the Budget Manager.

#### ADFP Funds Report

Expenditure Categories	Beginning Balance	ADFP Funds Spent	Current Balance
211 Stewardship Endowment			
220 Easement Purchase	25,000	0	25,000
212 Survey	3,000	1,000	2,000
213 Appraisal			
204 Travel			
214 Baseline Documentation Report	2,000	1,000	1,000
215 Environmental Assessment/Audit	500	200	300
207 Personnel/Administrative			
216 Legal Fees	500	200	300
217 Closing Costs	2,500	0	2,500
<b>Total Expenditures</b>			
<b>Current Balance</b>	33,500	2,400	31,100

#### Matching Funds Report

Instructions: Please list all matching funds received for this project during this reporting period. For personnel services provide the rate of pay and number of hours worked. Please attach supporting documentation such as time sheets, copies of checks, invoices, or other billing documents that verify expenses. (See [www.ncadfp.org](http://www.ncadfp.org) for more details on documentation.)

Source of Funding	Amount of Match	Cash (C) or In-Kind (IK)	Cost per unit and Number of units (if applicable)	Description of Expenditures	Notes
<i>Example:</i>					
<i>Richland County</i>	<i>\$ 700</i>	<i>IK</i>	<i>\$10/hr for 70 hours</i>	<i>administrative</i>	
<i>ABC Conservancy</i>	<i>\$ 2,000</i>	<i>C</i>	<i>N/A</i>	<i>survey</i>	

Grantee Finance Signature: \_\_\_\_\_ Date \_\_\_\_\_

ADFP Signature: \_\_\_\_\_ Date \_\_\_\_\_